

Camp Coordination and Camp Management

General description

The tasks of the Camp Coordination and Camp Management (CCCM) Specialists are aimed at improving the living conditions for IDPs and/or refugees by facilitating the effective provision of protection and services in camps and camp-like settings. The CCCM specialist must advocate for durable solutions and ensure organized closure and phase-out of camps upon the IDPs' or refugees' relocation, return, resettlement or local integration. Close collaboration and coordination with Shelter Specialists and Site Planners are essential to a successful execution, as the CCCM Specialist must be directly involved in camp designs.

The CCCM specialist will primarily, but not exclusively, be deployed UNHCR and IOM.

Examples of duties and responsibilities

- Develop or update as appropriate the overall CCCM strategy in collaboration with local and national authorities, the CCCM cluster team and other relevant actors.
- Assess refugee needs related to the necessary services required for a decent quality of life and make recommendations for establishment new projects or adjustment or termination of existing projects.
- Identify gaps – assess, verify, and map emerging assistance needs and protection issues and conduct regular 'gap analyses' based on verified needs.
- Identify and make contact with key representatives of affected populations, national authorities, sector stakeholders and other relevant organisations in order to ensure inclusive coordination.
- Ensure that the planning and implementation of projects is conducted in a way that insures community participation and that the humanitarian response build on local capacities.
- Ensure that transitional measures for transition to recovery or development phases are taken into consideration in planning processes and in implementation of projects.
- Ensure that contingency planning and emergency preparedness measures are developed and updated.
- Design monitoring and evaluation (m&e) methodologies and tools that will enable m&e of project implementation, and that the contracts signed with implementing partners are adhered to.
- Ensure that the CCCM Cluster has a functional information management strategy and mechanism to report and share information within the Cluster.
- Write regular reports on the implementation of projects, the general situation in the camps and the security situation for the beneficiaries with particular focus on the vulnerable.

Required qualifications

- Professional technical experience matching the above-mentioned duties and responsibilities.
- A minimum of 3 years international humanitarian field experience.
- Relevant educational background and knowledge of the UN.
- Knowledge and understanding of the complexity related to refugee and IDP situations.
- Proficiency in one (preferable two) languages. English is obligatory, while French or Arabic is an advantage.