

**Gender-Based Violence in Emergencies Programme Specialist (Surge Capacity)
Terms of Reference**

GENERAL REQUEST INFORMATION

Title: GBViE Programme Specialist		Level: P3/P4 dependent on skills on context	
Requesting Agency	UNFPA	Country:	
Principal duty station and % of time of any travel to other duty stations		Security phase in country / duty station/s person will be required to work in	SUBSTANTIAL (4)
What type of working arrangement is available and requested now?	In-country international deployment: Yes In-country telecommuting: Yes Remote-based support from outside country acceptable: No Some movement on the ground is permissible: Yes		
Requested date of deployment	ASAP	Requested length of deployment (in months)	3 months
How will the assignment be funded?	Seeking Funds	First request or extension?	Second
What type of emergency is the person to support? <i>(Please select or highlight)</i>	Protracted humanitarian emergency with increased instability following the withdrawal of international security forces		

CONTACT INFORMATION

Country Representative of requesting agency:	Name: Email:
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Supervisor of Seconded:	Name: Email:
Agency HQ focal point (for pre-departure briefing)	Name: Email: Name: Email:
Agency field focal point – contact for visa, MEDEVAC, security briefings, clearance, airport pick-up, hotel booking etc. (if other than supervisor)	Name: Email:
Security Focal Point (if different from agency field focal point)	Name: Email:
Country Office Medevac focal point:	Name: Email:

Mission Specific Considerations

Remote-Based Deployments *(if remote-based please only fill in this table)*

Considerations for remote-based deployments	
If the deployment is remote-based, is the country office set up to ensure ongoing communication / team integration and appropriate supervision with the deployee from afar? Please explain.	N/A

Physical deployments *(only fill out if you anticipate surge to physically deploy)*

Pre-departure considerations for physical deployments	
Does this duty station require candidates to have undertaken SSAFE training? If so, can the office provide training upon arrival?	Yes
Visa Are there any special/new, specific visa considerations that need to be considered?	Further direction will be given to the incumbent for processing after selection.

On mission considerations (for physical deployments):	
Accommodation What type of accommodation is available for Surge deployees?	
R&R Is the duty station on an R&R cycle and if so how often?	4 weeks rotation
Medical Treatment Are there any government restrictions or limitations that would adversely impact in-country medical treatment plans or medical evacuation?	There are no government restrictions or limitations that would adversely impact in-country medical treatment plans or medical evacuations.
Office arrangement for telecommuting If the Surge needs to telecommute within the country, can the country office demonstrate that the deployee is realistically able to work in terms of remote connectivity, equipment, etc.?	The Surge will live in a secured UN compound, where internet connectivity is provided by the country office.

CONTEXT AND JUSTIFICATION:

The country is affected by one of the most severe humanitarian crises in the world, emanating from almost 40 years of protracted, armed conflict and frequent natural disasters. The country consistently ranks globally within the top 10 countries facing the worst humanitarian disasters. It is the country with the highest level of risk in the Asia Pacific region, according to the Inform Risk Index for humanitarian disasters. There are protests and outbreaks of violence, with a possibility that the conflict will continue. The airport remains closed to commercial flights, while evacuation flights are ongoing.

The current humanitarian challenges must be addressed through service adaptation as well as increased support and resources dedicated to humanitarian coordination of the response.

The 2015 Demographic Health Survey established an estimated 53% of women in the country have experienced physical violence since the age of 15; 52% of ever-married women suffered from spousal violence; 46% of them from physical violence; 6% from sexual violence; and 34% from psychological or emotional violence. In addition, 16% of women age 15-49 report that they have experienced violence during pregnancy. These reported rates of GBV are some of the highest in the world and are likely to be just the “tip of the iceberg”.

Security Situation Summary in country and main threats: (i.e. armed conflict, terrorism, crime, social unrest, hazard)

The security situation remained volatile, with significant uncertainty. There continue to be security incidents. This volatile situation has caused internal displacement and casualties of civilians in the country. More than 1,000 casualties of civilians have been documented just in the last month. Other incidents relating to the use of improvised explosive devices, airstrikes, kidnapping, crime, unrest, hazard (earthquake, flood, drought), etc. are common in the country. The security level through the

country remains high and requiring strict compliance with the sustained recommendations issued by UNDSS.

The UN premises receive a relatively robust 24/7 security protection. The premises host the offices for national and international staff and accommodation for international staff. The use of armored vehicles for transportation is mandatory for activities outside the UN premises to ensure better protection.

PROFILE DESCRIPTION: Under the overall supervision of the UNFPA CO Representative, the incumbent facilitates the implementation of UNFPA’s GBV programming in a humanitarian emergency. GBV programming in humanitarian emergencies is multi-sectoral and involves organizations and actors from the displaced and host communities, and NGO implementing partners, UN agencies, and other national and international organizations that engage in comprehensive prevention and response initiatives.

Key duties include: assessment and planning; partnership development; training and sensitization; and monitoring and evaluation. Planning, coordination, monitoring and evaluation of GBV initiatives will be conducted through the use of available global guidelines and standards, and will be in line with UNFPA’s *Minimum Standards for Addressing GBV in Emergencies as well as Inter-Agency Minimum Standards for GBV in Emergencies Programming*. UNFPA Co-Leads the GBV Sub-Cluster under the Protection Cluster. The incumbent will represent UNFPA to ensure the Fund’s issues and actions are adequately and appropriately reflected and to enable a better-coordinated response to GBV in the humanitarian setting.

MAJOR DUTIES AND RESPONSIBILITIES:

The scope of the activities listed below may vary, depending on the length of the assignment and phase of the crisis

Programme Development and Implementation

- Conduct field assessments and/ or situational analyses, safety audits to determine needs and gaps for GBV response and risk mitigation.
- In partnership with relevant UN, national and international NGOs, Red Cross, and other stakeholders, develop a comprehensive GBV programme in line with available global guidance that adheres to UNFPA’s *Minimum Standards for Addressing GBV in Emergencies and Inter-Agency Minimum Standards for GBV in Emergency Programming*.
- Orient UNFPA CO staff and implementing partners in planning and implementing GBV programmes to ensure survivor centered GBV response programme for refugees, IDPs/returnees and host communities.
- Ensure timely implementation of UNFPA’s GBV programmes in line with Minimum Standards for Gender-based Violence in Emergency Programming
- Initiate/update GBV service and capacity mapping on a regular basis to inform GBV referral mechanisms
- Coordinate and facilitate training sessions on GBV in emergencies for health care providers, community services officers, security personnel, the refugee/IDP population, etc.
- Oversee the procurement of emergency post-rape kits and other relevant commodities and monitor their distribution and utilization by the end-point user.
- Support the CO to accelerate implementation of activities funded through CERF and UNFPA Emergency Response Fund and engage with donors to raise additional programme funds in line with over-arching vision and work plan.

Partnerships

- Maintain solid working relationships; in collaboration with the GBV Sub-Cluster Coordinator and UNFPA Representative, provide regular and comprehensive updates related to UNFPA's progress to address GBV with the UN Country Team, GBV Sub-Cluster, Protection Cluster, Health Cluster, and other relevant actors.
- Under the supervision of the UNFPA Representative, represent UNFPA in relevant Cluster and other humanitarian coordination bodies to ensure that GBV issues are adequately considered in the context of the humanitarian response efforts.
- Establish linkages between existing Gender, RH and HIV programmes to ensure synergies between programmes that maximize programme impact.

Reporting

- Monitor GBV assistance provided by UNFPA through implementing partners to crisis affected populations.
- Ensure quality assurance of UNFPA's GBV programme activities by keeping a close record of activities, such as capacity building, expenditures and agreements made with local partners.
- Prepare regular progress reports and document lessons learned and share with the UNFPA Asia and the Pacific Regional Office, UNFPA Humanitarian Office, and other units as necessary.
- Support CO on coordination of humanitarian issues and prepare reports, advocacy messages and SitReps, as required.

Capacity Development

- Develop awareness raising materials, contextualise existing training package and provide technical support to UNFPA staff and partners for capacity strengthening for GBV response
- Provide technical support to UNFPA staff and consultants, where appropriate.
- Coach and build capacity of relevant staff members as well as staff of implementing partners responding to emergency/humanitarian crisis, as needed.

Qualifications and Skills required:

- Advanced technical degree with specialization in areas such as social work, public health, gender, law/human rights, international relations, and/or other related social science disciplines.
- 5-7 years of specialized experience addressing GBV at the international level; experience in this field in a humanitarian context an asset.
- Demonstrated leadership and management experience within a multinational and multicultural environment.
- Direct experience providing support to GBV survivors is an asset.
- Proficiency in English.